

Knowles Primary School  
Queensway  
Bletchley  
Milton Keynes MK2 2HB

Tel: 01908 373588  
Web: [www.knowlesprimaryschool.org.uk](http://www.knowlesprimaryschool.org.uk)

Headteacher: Mrs Sarah Rice

Friday 20th March 2020

Dear Parents and Carers,

### Re: Coronavirus update - School Closure

The government has released their guidance for schools and key workers. The government has made it clear that we need to reduce the spread of the COVID-19 virus. They have stated that **'If children can stay safely at home, they should, to limit the virus from spreading'**. **The school will close this evening (Friday 20th March) and will not reopen on Monday. A limited provision will remain open only for those children who absolutely need to attend.** The school will contact parents / carers directly if they are to be offered a place within the reduced provision. The care is offered to children whose parents are **critical** to the Covid-19 response and **cannot be safely cared for at home. Even parents who work within the key group sectors may be able to ensure their child is kept at home. Every child who can be safely cared for at home should be. Parents should not send their children to school if they do not need to do so.**

**The school is providing emergency care only and serious misbehaviour will not be tolerated, a skeleton staff are working hard to support families to keep Britain moving at this difficult time.**

If the school does close and you are a key worker, you will be able to contact Milton Keynes Local Authority, who will seek to redirect you to a local school in the area that your child/children can attend.

While your children are being cared for at home, it is important to remember that:

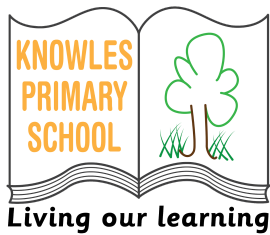
- If children can be cared for at home, they should be.
- Parents should not rely on childcare upon those advised to be in the stringent social distancing category.
- Parents should also do everything they can to ensure children are not mixing socially in a way that can continue to spread the virus.

Whilst we are closed, staff will be making a weekly phone call to check on the welfare of the children in their classes. Please expect a phone call from a withheld number between 10-12 each Wednesday that we are closed. If you have any concerns, then this is a good time to chat with your child's class teacher or member of staff about any concerns that you may have.

Children who are eligible for free school meals and those in receipt of pupil premium funding will be able to collect a free pack lunch from the Woodlands Hall door daily between 12:30pm and 1:30pm. All parents that had ordered and paid for a school dinner will be reimbursed in the form of a credit note by the school catering company in due course.

During the week, if you have any questions or concerns about learning, you will be able to contact the class teacher via email as they will be working from home. They will be contactable between the hours of 9am - 3pm. The class teacher will aim to reply within 24 hours.





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Foundation and Key Stage 1		Year 3 and 4		Year 5 and 6	
Class Teacher	Email Address	Class Teacher	Email Address	Class Teacher	Email Address
Miss Dhanji Damson Class	damson@kpsmk.uk	Emma Murphy Redwood	redwood@kpsmk.uk	Mrs Williamson Birch Class	birch@kpsmk.uk
Miss Hilton Apple Class	apple@kpsmk.uk	Miss Cox Cypress	cypress@kpsmk.uk	Miss Sharma Lilac Class	lilac@kpsmk.uk
Mrs Adelowo Cherry Class	cherry@kpsmk.uk	Miss Hilton Willow	willow@kpsmk.uk	Mr Belgrave Lime Class	lime@kpsmk.uk
Mrs Crawford Cedar Class	cedar@kpsmk.uk	Mrs Loftus Oak	oak@kpsmk.uk	Miss Egerton Sycamore Class	sycamore@kpsmk.uk
Miss Clarke / Miss Marling Holly Class	holly@kpsmk.uk	Miss Basra Beech	beech@kpsmk.uk	Mr Rimmer Maple Class	maple@kpsmk.uk
Mrs Rockmortan Fir Class	fir@kpsmk.uk				

If you have any further concerns and need to contact the school for any reason, please see key numbers below.

- Sarah Rice (Headteacher) - 07703 829528
- Leah Dobson (Deputy Headteacher and Safeguarding Lead) - 07703 829548
- Cheryl Weight (Family Support Worker) - 07703 829542
- Nicola Quilter (Family Support Worker) - 07703 829541

We would like to thank all of our families at this difficult time. Everyone is playing an essential part in the national effort to combat the disease.

Kind regards

Sarah Rice

